

Wisconsin Wastewater Operators' Association
BOD Meeting – Green Bay, WI
October 6, 2014

- 1: **CALL TO ORDER, ROLL CALL:** President, K. Freber called the meeting to order at 10:15 am on Monday, October 6, 2014. Roll call was taken. All present except for Jeff Simpson.
- 2: **AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**
Motion to except agenda as is made by K. Zimmer, Second by J. Bratz. Motion passed.
- 3: **APPROVAL OF MINUTES:** Motion to except minutes of from the August, 2014 meeting made by J. Bratz, Second S. Thieszen. Motion carried.
- 4: **FINANCIALS:** Financials that were sent to Richard McKee for 2013 was reviewed. Wegner approved this Balance sheet for 2013. Budget verses Actual for 2014 were viewed along with the Profit and Loss report for August and September 2014. Motion to except financials as is made by K. Zimmer, Second by L. Lutz. Motion carried.
- 5: **NOMINATIONS:** W. Peterson reported that he received two nominations for the Vice President position. These were from S. Thieszen and J. Bratz. There are 2 directors position open. Received three nominations. These were from Jim Johnson – Southern – Xylem, Inc., Ryan Hennessy – Southeastern – Microbial Discovery Group, and Donald Linter – Lake Michigan – New Holstein Utilities. K. Harter also advised that she re-designed the Nomination forms that are on the Historical boards. Much easier to read and classier looking.
- 6: **PROMOTIONS:** J. Smudde advised that he has his order in (but was sent to the wrong place). Great assortment of shirts and hats. Everything will be out for display and the old stuff will be out for sale as well so we can get rid of them.
7. **MEMBERSHIP:** No Report
8. **SCHOLARSHIP:** J. Simpson reported that scholarships are going to:
North Central Labs – Alex Smudde
WWOA Scholarships – McKala Kiessling and Alex Krause
Crane Engineering – Cory Marcott
9. **EXECUTIVE MEETING:** Kevin and Karen meet on the taxes and insurance. We discussed all of this in the financial report.
10. **CLARIFIER:** Jon Butt would like to talk at the Regional Officers meeting. He wants to discuss having the minutes from the meetings, etc. in the Clarifier. We must be 50/50 ads to content.
11. **CAREER DEVELOPMENT:** L. Lutz that we will see where this goes for next year. Need to decide how they want to handle this. It was questioned as to whether or not we should direct our focus onto the Apprenticeship Expo that will be held in 2016.

12. **AWARDS:** K. Zimmer reviewed the agenda for the awards banquet.
13. **OPERATOR TRAINING:** No report. Not sure who will Kelly put onto this committee but it may benefit WWOA to have a training at the MWE show that is in February every year. K. Harter is attending the MWE is the planning meeting that will be held on October 14, 2014. WWOA will not have a training session at MWE in 2015 but will start in 2016.
14. **DIRECTORY:** K. Harter advised that we did not update the directory due to cost. We do have old paper copies if someone wants one for \$10.
15. **PUBLICITY:** No Report.
16. **REGIONAL COORDINATOR:** S. Thiezen reported that she has been working on the agenda for Tuesday's Officers meeting. Will get them ready for the Tuesday meeting.
17. **GOVERNMENT AFFAIRS:** K. Freber advised that the first meeting is scheduled for October 14th. The date for the actual Government Affairs Symposium is February 26, 2015.
18. **BIOSOLIDS SYMPOSIUM:** L. Lutz reported that Bill Dreske and Mona Johnson (ByTec) will be on the committee. Rich Boden will be done in 2015. There is a planning meeting in Middleton on October 1, 2014. The groups involved in the BioSolids Symposium included WWOA/CSWEA/DNR.
19. **CENTRAL STATES LIAISON:** S. Thieszen advised that she had no report and that the BOD meeting is in November.
20. **WEBSITE:** J. Bratz reported that online registration is working well. When there has been an issue Webfitters has addressed it quickly. A list to make this better has already been started. We really need to put the Pre-Con onto the standard conference registration form. It will make it much easier for everyone registering to attend the pre-con. We are looking at a major update for the website next year.
21. **TECHNICAL PROGRAM:** L. Lutz advised there was one substitution but everything else is the same. Make sure that everyone picks up the moderator ribbons and packets. Lyle will make sure that all of the moderator packets will be ready to go. After Hours Social Event will have cash prizes and Packer prizes. S. Thieszen asked if the BOD members were eligible to receive the prizes at the Social Event. Because we did it last year, we will allow again. There are so many prizes that this should not be an issue. In regards to the grand prize Lyle will pull the grand prize first and announce at the end of the evening. Plus we had two Vendor provided prizes.
22. **EXHIBITOR COMMITTEE:** K. Freber advised that we have 128 exhibitors signed up for the conference. We have 7 Complementary booths. M&C advised that they approved to have the hall carpeted and to pay for the electricity for all exhibitors. We are at a full house. Next year we will be pulling the exhibitor contracting earlier in the process. Contracts will be going out after the 1st of the year.

23. **OPERATORS' COMPETITION:** J. Bratz reported that there are 5 teams. Two teams from LM District, one from NC District, one from the Southern District and one from UW Stevens Point. Events for the competition will be: Lab, Maintenance, Process Control and Collection System.
24. **LOCAL ARRANGEMENTS:** No Report.
25. **GUEST PROGRAM:** No Report. Only 20 people signed up. The Guernsey Boys was generous and only charged us for the people attending. There is a concern that the Guest Program numbers are down. It was noted that the average age is changing and that the spouses are not coming due to children at home and work.
26. **GOLF OUTING:** No Report.
27. **SPORTING CLAYS:** No Report.
28. **PERMANENT ARRANGEMENT:** No Report.
29. **RESOLUTIONS AND BYLAWS:** No Report.
30. **HISTORICAL:** No Report. Karen did advise that we no longer using the foam core. We purchased Lucite frames for the Historical boards.
31. **SIGNAGE:** No Report.
32. **MEET THE STAFF:** Meet with the actual Hyatt on Main staff and then we reviewed all of the BEO's for the 2014 Conference.
33. **BIOSOLIDS 2015** – K. Harter mentioned that the DNR would like us to start Bar Coding for the BioSolids conference. CALS does not do on-line registration and bar coding. The discussion with the BioSolids committee is to bring it back in-house. K. Harter also asked for more pay if this comes back in-house, similar to what CALS is paid. L. Lutz advised that this is a topic on the meeting on October 14th.
34. **DATES FOR DECEMBER MEETING:** After discussion on available dates we settled on December 11 & 12, 2014 at the Kalahari Resort. K. Harter will reserve a meeting room and overnight rooms for the BOD. If we cannot get those dates, Karen will let everyone know.

OLD BUSINESS:

K. Freber advised as to how he was going to handle the By-Laws changes at the Business luncheon as well as the changes to the Life Time Members amendment.

Motion to approve the committee reports as presented. Motion to accept W. Peterson, J. Bratz second. Motion carried.

ADJORNMENT: There being no further business, J. Bratz made a motion to adjourn, J. Smudde seconded the motion. Motion carried.