

Wisconsin Wastewater Operators' Association  
BOD Meeting – Green Bay, WI  
August 13, 2014

- 1: CALL TO ORDER, ROLL CALL:** President, K. Freber called the meeting to order at 10:15 am on Wednesday, August 13, 2014. Roll call was taken. All present.
  
- 2: AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**  
Added Joe Finn to the agenda, Added Hyatt BEO Review to old business, B. Bartel report at 11:30. Troy Larson to discuss the signage. Motion to except changes made by J. Bratz, Second by L. Lutz. Motion passed.
  
- 3: APPROVAL OF MINUTES:** Motion to except minutes of from the April 24 and April 25, 2014 meeting made by J. Bratz, Second J. Smudde. Motion carried.
  
- 4: FINANCIALS:** Financials were reviewed for 2013. Accounting firm very happy with 2013 books and they are clean and in good shape. Motion to except financials as is made by J. Simpson, Second by J. Bratz. Motion carried.  
Reviewed the March 2014 – April 2014 financials. Motion to except financials as is made by S. Thieszen, Second by J. Simpson. Motion carried.
  
- 5: NOMINATIONS:** W. Peterson reported that he received two nominations for the Vice President position. These were from S. Thieszen and J. Bratz. There are 2 directors position open. Received three nominations. These were from Jim Johnson – Southern – Xylem, Inc., Ryan Hennessy – Southeastern – Microbial Discovery Group, and Donald Linter – Lake Michigan – New Holstein Utilities. J. Bratz brought up how we decide the 1 year term. If Sharon Thieszen is elected Vice President, there will be 2 director positions open. If Jeff Bratz is elected there will be one 1-year term and two 2-year terms. The 1-year term is filled by the person with least votes.
  
- 6. MEMBERSHIP:** No Report
  
- 7. SCHOLARSHIP:** J. Simpson reported that WWOA paid one tuition reimbursement so far to Jake Becken. There is one pending application for tuition reimbursement for Mark Wittstock.

Scholarships available this year are:

- 1: Crane Engineering - \$1,000.00
- 2: WWOA - \$1,000.00
- 3: WWOA - \$1,000.00
- 4: North Central Labs - \$2,500.00 per year to Junior in college

Scholarship Applications: McKala Kiessling, Junior, Daughter of William Kiessling (WWOA Member); Ales Krause, Junior, Son of Scott Krause (WWOA Member); Alex Smudde, Junior nominated by Chris Lefebvre (WWOA Member); Cory Marcott, Sophomore, nominated by Bruce Bartel (WWOA Member); and Andrew Patek, Sophomore, nominated by Daniel Zitomer (WWOA Member). After much discussion

8. **EXECUTIVE MEETING:** No report
9. **LOCAL ARRANGEMENTS:** B. Bartel reported on the cost of the different costs of the buses. It was decided to go with the school buses due to cost. One bus will go to Fox Energy for the tour, limited to 50 people only. The buses going to New Water tour will be continuous on a 15 minute run to and from the Hyatt to New Water. There was also a discussion on whether or not there will be vendor demonstrations at New Water. Bruce will get with Tom Mulcahy to finalize arrangements for this.
10. **GUEST PROGRAM:** B. Bartel reported for Jean Van Sistine that the Guest Program is on schedule and all arrangements have been finalized.
11. **MIDWEST WATER EXPO:** J. Finn, Wonderware, presented a request to WWOA to become part of the Midwest Water Expo held in the spring starting in 2016. CSWEA decided that they will bow out of this after 2015. After discussion it was decided that this would be a great opportunity for WWOA to present more educational opportunities and for the Southern Region to take advantage of this venue for a regional meeting. Kevin Freber and Karen Harter will review the financials from Midwest Water Expo as provided by Joe Finn.
12. **SIGNAGE:** T. Larson reviewed all of the signage that was used last year and what changes need to be made this year. Troy will put all of the changes in and send to Lyle Lutz, Kelly Zimmer, Kevin Freber and Karen Harter for review.
13. **Golf Outing:** No report
14. **CAREER DEVELOPMENT:**
15. **PROMOTIONS:** J. Smudde advised that the flyer for new promotion items has been posted on the WWOA website. Jeff also advised that he had 6 BOD shirts redone as the green dye from the embroidery bled onto the yellow shirts. He distributed the new shirts. He is also working on placing the promotional items for the Conference. This includes the "top gun" hat. Shirts for the operator's competition will be ordered as soon as the final count is available.
16. **CLARIFIER:** No report.
17. **CAREER DEVELOPMENT:** – L. Lutz that we will see where this goes for next year. Maybe look at other venues and in different areas. He also advised that the Gateway Technical College (Racine/Kenosha/Walworth Counties) setting up a 2 year program for Wastewater
18. **AWARDS:** K. Zimmer reviewed the list of award nominations. There were no nominations for the George Bernauer Award or the Koby Crabtree Award. Service Award winner is Tom Mulcahy, there are two Newcomer Awards for 2014: Aaron Dose and Daniel Grunewald. And the region of the year is Southern. J. Simpson motioned for approval of all awards as presented, J second, motion passed.

- 19: OPERATOR TRAINING:** J. Smudde and D. Lintner advised that the Energy Bill training session went very well and was well attended. They were very happy about how it worked doing the training with Energy Center of Wisconsin. They would do it again.
- 20: DIRECTORY:** K. Harter we did not update the directory to cost. There will be 2013/2014 paper directories for sale at the Conference. We have about 30 directories left. They will cost \$10.
- 21: PUBLICITY:** J. Simpson suggested to the Regional District Chairpersons that they try not to plan their meetings on BOD meeting days. Karen pointed out that since we don't post the BOD meeting dates on the website, how would they know these dates? The regions need to do a better job on putting their meeting dates on the calendar and in their own sections.
- 22: REGIONAL COORDINATOR:** S. Thiesen reported that she has been in contact with the Regions regarding the Regional Officers meeting and will work on the agenda. She will also help Karen get a firm confirmation on the room requirements at the Hyatt for the Regional officers.
- 23: GOVERNMENT AFFAIRS:** No report
- 24: BIOSOLIDS SYMPOSIUM:** No report
- 25: CENTRAL STATES LIAISON:** S. Thiesen reported on that CSWEA held their summer Board meeting on August 6, 2014. The pretreatment seminar was very successful. They would be open to collaborating with WWOA on a future pretreatment seminar. CSWEA is also discussing for 2015 to add the Awards Banquet fee into the full conference registration rate and adding a Utility meal rate for those registering under the Utility Pricing. The CSWEA board would like WWOA's input on the pricing structure.
- 26: WEBSITE:** J. Bratz reported that online registration is working well. When there has been an issue Webfitters has addressed it quickly. A list to make this better has already been started. Jeff is still looking for a second person to work with the website committee.
- 27: TECHNICAL PROGRAM:** L. Lutz advised that one technical session substitution has occurred. He will be sending out reminders to all speakers to get their presentations in. The Abstract book draft has been assembled by Amy Kistner at Aecom and is being reviewed by Lyle and Karen. The Keynote is all set and the entertainment activities are in process. He will be reviewing the BEO's with the Hyatt staff to ensure facilities will be setup as needed. Lyle is waiting to hear from Becher & Hoppe to see if they will handle the evaluations again this year.
- 28: EXHIBITOR COMMITTEE:** T. Mulcahy reminded everyone what the Manufactures and Consultants sponsorship fees covers. They cover a large cost of the conference expenses. He also stated that as of 8/11/14 there were 80 exhibitors signed up for the conference and that we are on track for 120 exhibitors.
- 29: OPERATORS' COMPETITION:** J. Bratz reported that there are two teams and a commitment on a third. Jim Bergles is trying to put together a team from SE Region. Still don't know if there will be a student team as school has not started yet. He will know more once school starts. Because of this he would like to extend the deadline to September 15<sup>th</sup>. Sponsors are gathering this year's supply of parts and equipment.

- 30: GOLF OUTING: No report**
- 31: SPORTING CLAYS: No report**
- 32: PERMANENT ARRANGEMENTS: No report**
- 33: RESOLUTIONS AND BYLAWS: No Report**
- 34: HISTORICAL: No Report**

A motion was made by K. Zimmer and seconded by L. Lutz to accept the Committee Reports as presented. Motion carried

**OLD BUSINESS:**

**BYLAWS CHANGES:** A review of the changes that has been proposed to the Life Members by-laws changes that have been reported in the Clairifier along with all of the changes to clean up the wording in the by-laws to bring it into the 21<sup>st</sup> Century. Kelly Zimmer has typed up the proposed clean up verbiage and all of this has been/will be in the Clarifier and on the WWOA website.

**REVIEW OF BEO'S:** Michael Jubert and Scott Dettman joined the BOD meeting to review the proposed BEO's. Discussion ensued on what was required for each day, each meeting, etc. Michael Jubert noted all the changes and updates. He will put into the BEO's and send an updated copy to Karen Harter.

**NEW BUSINESS:**

Karen advised that WWOA was invited to have a complementary booth at the September WWA Conference in La Crosse. Everyone thought this was a good idea and that Karen would man the booth. WWA conference is Wednesday, September 17<sup>th</sup> and Thursday, September 18<sup>th</sup>.

**ADJORNMENT:** There being no further business, J. Simpson made a motion to adjourn, J. Smudde seconded the motion. Motion carried.